

**Board of Sumter County Commissioners**  
**Budget Calendar**  
**Fiscal Year 2011/2012**

<b>Date</b>	<b>Activity</b>	<b>Participants</b>	<b>Reference</b>
November	Tax Collector Sends out tax bills	Tax Collector	
May	Budgets & CIP documents are due from Division Directors, Constitutional Officers & Agencies (except PA)	Division Directors, Constitutional Officers (CO), Agencies Financial Services (FS)	Section 129.03(2) Florida Statutes
June 1 (No later than)	Property Appraiser (PA) submits budget to County Administrator	Property Appraiser	Section 195.087 Florida Statutes
June 6-10	Meet with Constitutional Officers	County Administrator, FS & CO	
June 1	Property Appraiser provides estimate for taxable property value	Property Appraiser	Section 200.065 Florida Statutes
June 23	Finalize Tentative Budget	County Administrator, FS	
June 24	Tentative Budget distributed to Board	FS	
July 1	Property Appraiser certifies Assessment of all property values on DR-420, DR-TIF	Property Appraiser	Section 200.065(1) Florida Statutes
July 14, 15 & 18 No later than 15 days after PA certification	Budget Workshop July 14 – BOCC Budgets July 15 – CO Budgets July 18 – Recap	County Administrator, BOCC, CO FS	Sections 129.03(3) and 200.065(2)(b) Florida Statutes
July 26	Set Tentative Millage Rate & Public Hearing Dates	BOCC	Section 200.065 Florida Statutes
August 4 No later than 35 days from PA certification	Notify Property Appraiser of Proposed Millage Rates, current rolled-back rate and the date, times and place of the Tentative Budget Hearing via DR-420, DR-TIF	FS	Section 200.065(2)(b), Florida Statutes
August 23	Public Hearing for adoption of Fire Assessment Fees	BOCC, FS	Section 197.3632(4)(a), Florida Statutes
August 24 No later than 55 days from PA certification	Property Appraiser mails out the TRIM Notice to each taxpayer listed on the current year assessment roll.	Property Appraiser	Sections 200.065(2)(b) and 200.069 Florida Statutes
September 12 65 - 80 days after PA certification	First Public Hearing Adoption of Tentative Budget and Millage Rate	Board of County Commissioners	Section 200.065(2)(c) Florida Statutes
September 22 Within 15 days of adopting tentative budget	Advertise intent to adopt a final millage and budget	FS	Section 200.065(2)(d) Florida Statutes
September 26 Within 2 - 5 days of advertisement	Final Public hearing Adoption of Final Budget and Millage Rate	BOCC	Sections 129.03(2)(c-e) Florida Statutes
September 30 Within 3 days of Final Hearing	Last day to notify the Property Appraiser of Final Millage Rates via DR-422	FS	Sections 200.065(2)(d) Florida Statutes
October 26 Within 30 days of budget adoption	TRIM Compliance Package	FS	Section 200.068 Florida Statutes
Final FY2010/11 Budget Amendments November 22, 2011	This is the last BOCC meeting whereby budget amendments for FY2010/11 can be adopted.	FS, Department Heads	Section 129.06 Florida Statutes

Note: Dates are subject to change as schedules are updated by the State of Florida State and the Sumter County Board of County Commissioners.